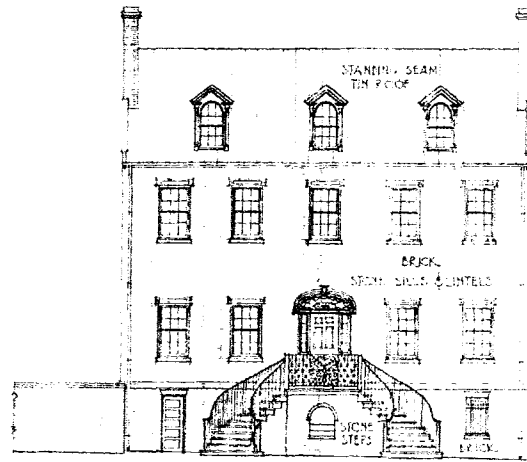


Isaiah Davenport House Museum

For the Teacher



SOUTH (STATE ST) ELEVATION
SCALE 1/8"=1'-0"

General School Field Trip Considerations

- 1. Reservations/Scheduling:** Reservations are required for school tour/student group tour visits. Booking must be made at least 7 days in advance of the desired field trip date. Reservations may be made by calling 912.236.8097 or by emailing: jcredle@savbusiness.net
Please call if you have problems that may result in early or late arrival or cancellation of your tour. Telephone: 912.236-8097
- 2. Arrival:** Your bus may unload at the corner of Habersham and State Streets. There is a bus loading zone sign there.
Early Arrivals: Please stick to your scheduled arrival time. Tour guides are assigned at designated times and may not be available for early arrivals.
Late Arrivals: Guides will wait up to 30 minutes past scheduled tour time. If the group is later than 30 minutes, it will be fit into the tour schedule when possible.
- 3. Payment/Billing:** Admission fees are discussed during the reservation process. School tours may pay in one payment either by cash, local check, credit card or money order.
- 4. At the Site:** The house museum offers seven authentically furnished period rooms on two floors for viewing with a tour guide. There is a courtyard garden with pond for groups to view on their own.
- 5. Length of Visit –** The tour of the house museum takes approximately 30 minutes. With time provided for visiting the garden and shopping in our Museum Shop, chaperones can plan on a 45-50 minute visit. Please be mindful of the time necessary to experience the site in planning your visit.
- 6. Parking –** The bus parking space at the corner of Habersham and States Streets may be used.
- 7. Orientation –** To make best use of your visit to Davenport House, please prepare your students by reviewing the rules, discussing tour objectives and pointing out areas of interest. Davenport House staff will be happy to e-mail you information about the museum to prepare your students for their visit. Also, there is the Davenport House website available for your review – www.davenporthousemuseum.org.
- 8. Restrooms –** Public restrooms are available on the lower level of the house.
- 9. Davenport House Store –** Davenport House Museum Shop offers moderately priced souvenirs.
- 10. Picnicking –** Though there is not a place large enough for a class to picnic on the site, just across the street from the museum is Columbia Square, which is large enough for a class picnic on the ground.

Touchstones to Successful Touring.

There is a lot of history to learn at Davenport House Museum. Your visit can be as informative and exciting as you would like it to be, especially if your students are acquainted with the subject matter before arriving. It would be beneficial for all involved if you would prepare your students for their visit by discussing the objectives for the field trip, the people who lived and worked at Davenport House, the time when it was a home, 1820-27, and the historic preservation movement the saving of the Davenport House ushered in. The Davenport House community hopes your time on the property will be a life-long, positive memory that reinforces skills and ideas taught in the classroom as well as enriches your sensibilities.

Because the Davenport House is a museum, there are rules which must be obeyed in order to preserve the property for future generations. Please review these rules with your students.

Rules for Touring the Isaiah Davenport House:

1. **Stay with your group:** When visiting the museum stay with the assigned tour guide at all times. The museum makes every effort to keep classes together in one group, however, because of the size of the rooms teachers should be prepared to subdivide classes into groups of 15 or less.
2. **Bulky Items:** Do not bring backpacks or large purses on the tour. These items may be stored by a shop clerk during the tour.
3. **Photography:** Photography is not allowed inside the museum. Exterior photography is welcomed.
4. **No touching** (or leaning on) museum objects, this includes walls and door jams.
5. **Chaperones to Supervise:** Chaperones are to perform their supervisory duties while on tour. The museum is not equipped to handle small children who may accompany parents acting as chaperones. There should be one chaperone for every 15 students in a group.
6. **Eating:** No food, including gum, or drink is allowed inside the museum.
7. **Cell-phones:** Cell-phones are to be turned off during the tour.
8. **If Illness Occurs:** Tour guides must stay with their groups at all times. If a student becomes ill while on tour, a teacher or chaperone should assist him or her away from the touring group. There will be staff available to help in the museum shop.
9. **Activities in the House Museum:** Groups completing activity sheets need to be aware:
 - a. Use only pencils while inside the museum. Pens are not allowed.
 - b. Use a clipboard. Visitors are not allowed to bear down on furniture or walls.
10. **Outdoor Touring:** When in the courtyard, please do not pick flowers or disturb the plants and trees.

The intention of the Museum Rules is to foster the preservation of the collection and historic property for long-term accessibility to our patrons. By keeping our museum rules, your museum experience can be meaningful and fun!

Thank you for your interest in preserving the Isaiah Davenport House Museum.

Isaiah Davenport House Museum, 324 E. State Street, Savannah, GA 31401 912/236-8097, FAX: 912/233-7983
Director's email address: jcredle@savbusiness.net

Isaiah Davenport House Museum Experience Evaluation

Please take a few minutes to complete this form and let us know how your visit went. We use your comments in planning for future programming and tours.

Please return this evaluation in the envelope provided.

Tour Date: _____ School: _____

Grade: _____ Subject: _____

1. Rate your **overall experience** at Davenport House Museum? (-1 to 10+) _____

Comments:

2. **Pre-Visit Preparation** - How did you prepare your students to visit the Davenport House?

Did you use any of the materials sent to you? Yes ___ No ___

If yes, which ones:

What additional pre-or post visit materials would you like to have had?

3. **Customer Service** - Rate (-1 to 10+):

Tour reservations process _____

Admissions process _____

Parking accommodations _____

Facilities (Restrooms, Store) _____

Friendliness of Staff _____

Approximately how long did your group stay on the property? _____

Was the time allotted adequate to enjoy a positive experience at the museum? Yes ___ No ___

Comment:

4. **Tour** - Was your tour guide knowledgeable? Yes ___ No ___

Was your experience student-appropriate? Yes ___ No ___

5. **Experience** - What curriculum objectives did your visit meet?

What did you like best?

What did you like least?

6. **Program Development** - What other types of programs would you like to see Davenport House offer?

Do you hope to return to Davenport House with your class? Yes ___ No ___

Please write additional comments on the back. Please let us know any difficulties you foresee in visiting Davenport House in the future.

Thank you for your input. Please return this to:

Davenport House Museum, 324 E. State Street, Savannah, GA 31401; FAX: 912/233-7908; email: jcredle@savbusiness.net

Davenport House's education agenda is to provide a quality experience of the past which is accessible and informative to people from varying ages and backgrounds.